

# إعلان مناقصة

التاريخ  
23/12/2019

يعلن مكتب المشتريات بوكالة غوث و تشغيل اللاجئين الفلسطينيين UNRWA – مكتب غزة الإقليمي - عن طرح المناقصة التالية:

رقم المناقصة	اسم المناقصة	موعد و مكان التسليم
3419000324	توريد أدوية	الأربعاء، 08 يناير 2020 الساعة 12:00 ظهراً في صندوق المناقصات بمكتب المالية- غزة

فعلى الراغبين بالمشاركة في هذه المناقصة التوجه إلى مكتب المشتريات في مكتب غزة الإقليمي للحصول على ملف المناقصة او زيارة موقع بوابة معلومات الاونروا ([portal.unrwa.ps](http://portal.unrwa.ps)) ابتداءً من يوم الثلاثاء الموافق 24 ديسمبر 2019 .

## ملاحظات هامة

- 1- لن يُقبل أي عرض يتم تسليمه بعد الموعد المحدد أعلاه لاستلام المظاريف.
  - 2- يجب التأكد من إرفاق كفالة دخول العطاء مع عرض السعر و هي عبارته عن شيك بنكي أو كفالة بنكية بقيمة 5,000 دولار أمريكي ( عدم إرفاق الكفالة يلغي عرض السعر المقدم).
- لمزيد من المعلومات، يرجى التواصل مع مكتب المشتريات – البضائع بالاتصال على رقم 08-2887459.

م. علاء الكرييري  
23.12.2019.  
نائب مدير مكتب المشتريات و التوريدات

Invitation to Tender No. 3419000324



UNRWA  
الأونروا

department of administrative support  
gaza field office

po box 61  
gaza city

+972 8 477 7323  
+972 8 282 0508  
+972 8 477 7444

www.unrwa.org

Dear Sirs,

You are hereby invited to quote for the supply of the items listed on the attached Tender No. 3419000324 Which form an integral part of this tender and are based on good faith estimates of UNRWA's needs. UNRWA makes, however, no commitment to either meet or exceed these quantities during the contract period.

Any contract resulting from this Tender will be subject to the attached quotation sheet (Annex I) and to UNRWA standard "General Conditions of contract for procurement of goods "(Annex III) and the tender documents. In the event a contract is awarded, the price specified in the contract shall, unless otherwise indicated by the vendor, remain fixed and unchanged for the duration of the contract and any extension.

This Tender does not commit UNRWA to receive or consider any bid or to award contract(s) or to pay any costs incurred in submitting bids, or in making necessary studies for the preparation thereof, or in procuring of contracting services or supplies necessary in order to complete the bid. UNRWA reserves the right to reject any or all offers received in response to the Tender and to negotiate with any of the vendors or other vendors in any manner, which UNRWA deems to be in its best interest.

This Tender contains no contractual offer of any kind. Any bid submitted will be regarded as an offer by the bidder and not as an acceptance by the bidder of an offer made by UNRWA. No contractual relationship will exist except pursuant to a written contract signed by UNRWA and the chosen bidder(s). UNRWA has the right to cancel any resulting contract upon reasonable advance notice.

Tender must be submitted on the attached Tender form No.3419000324 and mailed in a separate quotation envelope sealed and clearly marked "Confidential", Tender No.3419000324 mailing address for quotations listed hereunder. Tender must be received before the indicated time and date of tender closure at the specified mailing address for Tender designated below.

Item(s): Supply of medicine

1. Tender Samples: **samples are not required**
2. Required minimum validity of offer: **4 months**
3. Proposed delivery date: **30.01.2020**
4. Proposed delivery term: **DDP UNRWA Gaza Central Pharmacy**
5. **UNRWA has the right to split the award in accordance with the lowest bid against each line item. Any bidder that does not accept award in accordance with this condition must state "ALL OR NONE" on the bid.**
6. Payment terms: Within 45 days from receipt of goods and invoice.
7. Proposed Currency: **USD**
8. Tender Closure: **08.01.2020, at 12.00 hrs, Gaza time**
9. Mailing address:

UNRWA  
Chairman, Field Tender Opening Committee  
**(For Finance Department)**  
P.O. Box 61, Gaza or P.O Box: 338, 78100 Ashqelon, Israel

For the purpose of hand delivery, the address is Thalathini Street, Gaza.

Please quote prices for each item without VAT and other Taxes Refer to paragraph 2 of Annex II (special conditions)

Please also note that conditional offers will not be accepted.

Responses sent by fax are acceptable and should only be sent to fax No. **08-2887422** in order to safeguard the confidentiality of your response. This is only acceptable provided that your faxed response is supported by hard copies of the bid to be mailed separately to the address above clearly showing official postal date stamp prior to the closing date & time of the tender as set out above. Please also include in this mailed submission a copy of your fax message confirmation note from your fax machine showing that the faxed reply actually was sent to the correct fax No. of UNRWA and including No. of pages sent as well as the result code for the transmission.

Thank you.  
Yours sincerely,  
  
John Loeber  
HFPO, G  
UNRWA – Gaza

Supplier's Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Tel No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

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UNITED NATIONS

RELIEF AND WORKS AGENCY FOR  
PALESTINE REFUGEES IN THE NEAR EAST



NATIONS UNIES

OFFICE DE SECOURS ET DE TRAVAUX POUR LES  
REFUGIES DE PALESTINE DANS LE PROCHE-ORIENT

وكالة الأمم المتحدة

للغاثة وتنظيم اللاجئين الفلسطينيين في الشرق الأدنى - الأوتروا

### Invitation to Bid

ITB No: 3419000324

ITB Date: 23/12/2019

UNRWA Collective No:3419000275

TO

UNRWA  
Gaza Field Office

Return Quotation TO

UNRWA  
Gaza Field Office  
Al-Azhar Road Rimal Quarter  
P.O. Box 61  
Gaza City  
Palestine

Vendor Code: 40003588

Closing Date: 08/01/2020

Bid Currency:

Payment Terms:

Delivery Terms:

Delivery Date:

Line	Material/Service	Description	Plant	UOM	Quantity	Unit Price	Total Price
1		Iopromide 0.769 gm/ml- 100 ml or alike V	GZF2	VI	3,000.000		
2		Azathioprine 50 mg Tablet	GZF2	TAB	150,000.000		
3		Mycophenolate Mofetil 500 mg or Alike Ta	GZF2	TAB	100,000.000		
4		Tacrolimus 1mg Capsule	GZF2	CP	98,000.000		



Invitation to Bid

ITB No: 3419000324

ITB Date: 23/12/2019

UNRWA Collective No:3419000275

SCHEDULE SECTION

ScheduleDate	30/01/2020			
Incoterms				
Delivery Address	CENTRAL PHARMACY- FIELD OFFICE GAZA GAZA - EL-THALATHENY STR. P.O. Box 61 GAZA PALESTINE			
Line	Material	Description	UOM	Scheduled Qty
		Iopromide 0.769 gm/ml- 100 ml or alike V	VI	3,000.000
		Azathioprine 50 mg Tablet	TAB	150,000.000
		Mycophenolate Mofetil 500 mg or Alike Ta	TAB	100,000.000
		Tacrolimus 1mg Capsule	CP	98,000.000

Vendor Comments:

Total of lines

Discount

Sub-Total

Freight

Date: -----

Vendor Authorization Signature:

Bid Total

-----  
On behalf of vendor

-----  
Date



**ITB No. 3419000324**  
**Supply of Medicine**  
**Special Conditions**  
**Annex II**

1. Prices might be in USD
2. The supply of goods, services and works to UNRWA in Gaza and West Bank (WB) is VAT exempt. In the event that this is not the case, Paragraph 19 of the General Conditions of Contract for the Provision of Goods and / or Services will apply. Without prejudice to the applicability of all the terms and conditions of the contract under which the tender is implemented, bidders are reminded that price(s) quoted by them as the Total Price shall be deemed to include all their obligations under the contract and for all other matters and things necessary for their delivery of the goods and / or services, including all charges, overheads, and other costs of whatsoever nature.
3. Supplier must provide a valid VAT clearance letter in case of awarding with a minimum validity of 30 days. Failure to do so will result in the offer not being considered.
4. Supplier must provide VAT exempt invoices.
5. Where the contract provides for payment in whole or in part to be made to the contractor in foreign currency or currencies, such payment shall not be subject to variations in the rate or rated of exchange between such specified foreign currency or currencies and the currency of the country in which the works are to be executed. The bidder/the contractor bear the risk of any currency exchange changes
6. Important Note to bidder in case of contract award:  
Further to UNRWA's contractual commitments to donors, the Agency will publish the following information online  
with regards to the procurement contract awarded to you:
  - Title of the contract/project,
  - Nature and purpose of the contract/project,
  - Your name and address and amount of the contract/project.If you have any concerns about publication of this information, please inform UNRWA via e-mail to [cpld@unrwa.org](mailto:cpld@unrwa.org) within three days from Tender Closing Date"
7. All bidders must visit and hereby acknowledge the below links in UNRWA's website in relation to the below issues and if you have any concerns, please inform UNRWA via e-mail [m.bader2@unrwa.org](mailto:m.bader2@unrwa.org) within three days from Tender Closing Date.  
  
[UNRWA Procurement Policy:](https://www.unrwa.org/procurement/policy)  
<https://www.unrwa.org/procurement/policy>  
  
[UN Suppliers Code of Conduct:](https://www.unrwa.org/procurement/suppliers)  
<https://www.unrwa.org/procurement/suppliers>  
  
[Message on UNRWA's right to publish awarded contract details online:](https://www.unrwa.org/procurement/tenders)  
<https://www.unrwa.org/procurement/tenders>
8. Proposed delivery term is DDP, UNRWA Gaza Central Pharmacy. **Any supplier who offers different delivery terms than the proposed one in the solicitation documents should mention this clearly in his offer.**
9. **Delivery period is of the essence**
10. The supplied items must be fresh manufactured and must have at least 75% of the stated shelf life upon receipt at destination.

11. Regarding the local manufactured products:
  - The product should be registered officially in the ministry of health by authorized manufacturer.
  - Certificate of analysis per batch should be submitted with the consignment.
  - Quality control tests (QCT) fees should be paid by the vendor.
  - Acceptance of the consignment and good receipt note will be done after passing the QCT.
  - The provide goods are subjected to Quality Control tests for the delivered batches, the fees/cost of the QC tests must be paid by the supplier.
12. Supplier must provide the manufacture name and the origin of country for each quoted item, which must be accepted by the Ministry of Health responsible for import into Gaza. Relevant documentation is to be submitted with the bid.
13. Regarding international manufactured product , the awarded supplier should provide the following documents:
  - Certificate of analysis for the delivered batches.
  - Free Sales Certificate.
  - Country of Origin.
  - Packing list & Invoice
14. Quantities in the tender are approximate and liable to change and UNRWA is not bound to purchase all quantities stated in the tender. UNRWA has right to purchase partial quantities from more than one supplier as per most suitable the delivery schedule or immediate delivery.
15. UNRWA General Conditions of Contract for the Provision of Goods (Annex III) are integral to and binding on any contractual agreement related to this ITB.
16. Supplier who is willing to participate in medicine tender should submit certified copy of his registration in the Ministry of Health (MOH) and certification of valid professions practicing license along with his offer.
17. It is the responsibility of the supplier who has a licensed of sole authorization / distribution for any item to provide all relevant documents along with the offer.
18. A bid bond (Bank Cheque or Bank Guarantee) of USD 5,000 with a validity of 4 months must be provided with the tender; otherwise the offer will not be considered. “Stamp should be added at the back of the provided bank cheque”
19. A performance bond of 10% of the contract amount for contracts that over than \$5,000 will be requested in case of awarding.
20. The closing date of this tender is **Wednesday 08 January 2020 at 12.00** noon, at **Finance Department Tender Box**, Gaza.
21. Bid Format. The format of the Bid shall be in one envelope.
22. For outside Gaza suppliers, copy of Annex I and copy of the required bid bond have to be sent by fax for to be sent by fax for No. 00972 -828 87422 before the tender closing date. The original offer including the original bid bond have to be submitted to UNRWA Jerusalem office before 12:00 noon on 08 January 2020, also Suppliers outside Gaza can contact Mr. Thaer Gharabli, <T.GHARABLI@UNRWA.ORG> on phone No. 00972-542325616 for more information



**UNITED NATIONS RELIEF AND WORKS AGENCY  
FOR PALESTINE REFUGEES IN THE NEAR EAST  
ACKNOWLEDGMENT**

**ITB # 3419000324  
Supply of medicine**

Dear Sir, \_\_\_\_\_

We, the undersigned, acknowledge receipt of your Tender No: **3419000324** of 23/12/2019 and hereby confirm that:

We intend

We do not intend

**If not, please state the reasons in writing**

.....  
.....  
.....  
.....

to submit a bid to UNRWA by the deadline date of **08/01/2020 at 12 :00 hrs** local Gaza time.

Yours sincerely,

Signature: .....

Name: .....

Name and Address of Company: .....

Telephone No: ..... Facsimile No.....

**NOTE:**

**If you do not reply to invitation for three times, your standing with UNRWA will be affected.**

**Return this Annex only via Facsimile to: 2887339 latest by 06/01/2020 or e-mail [m.bader2@unrwa.org](mailto:m.bader2@unrwa.org)**

Attn. Head Field Procurement Office, Gaza

Gaza Field Office, P.O. Box 61.