

إعلان مناقصة

التاريخ
27/01/2020



United Nations Relief and Works Agency
for Palestine Refugees in the Near East
الوكالة العامة للاجئين الفلسطينيين
القريبين من الشرق الأدنى

department of
administrative support
gaza field office

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يعلن مكتب المشتريات بوكالة غوث و تشغيل اللاجئين الفلسطينيين UNRWA – مكتب غزة الإقليمي -
عن طرح المناقصة التالية:


رقم المناقصة	اسم المناقصة	موعد و مكان التسليم
R22G-02-2020	توريد أكياس دقيق فارغة	الإثنين، 17 فبراير 2020 الساعة 12:00 ظهراً في صندوق المناقصات بمكتب المالية- غزة

فعلى الراغبين بالمشاركة في هذه المناقصة التوجه إلى مكتب المشتريات في مكتب غزة الإقليمي للحصول
على ملف المناقصة او زيارة موقع بوابة معلومات الاونروا (portal.unrwa.ps) ابتداءً من يوم
الإثنين الموافق 27 يناير 2020 .

ملاحظات هامة

- 1- لن يُقبل أي عرض يتم تسليمه بعد الموعد المحدد أعلاه لاستلام المظاريف.
- 2- يجب التأكد من إرفاق كفالة دخول العطاء مع عرض السعر و هي عبارة عن شيك بنكي أو كفالة بنكية بقيمة 1,500 دولار أمريكي (عدم إرفاق الكفالة يلغي عرض السعر المقدم).

لمزيد من المعلومات، يرجى التواصل مع مكتب المشتريات – البضائع بالاتصال على رقم 2887303.


27.1.2020
م. علاء الكريري

نائب مدير مكتب المشتريات و التوريدات

دائرة الإسناد الإداري
مكتب إقليم غزة

تاريخ
الرجوع

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Invitation to Tender No. R22G-02-2020

Dear Sirs,

You are hereby invited to quote for the supply of the items listed on the attached Tender No. R22G-02-2020

Which form an integral part of this tender and are based on good faith estimates of UNRWA's needs. UNRWA makes, however, no commitment to either meet or exceed these quantities during the contract period, which intended to be for 2 years' contract (LTA) extendable for another one year if mutually agreement between the two parties.

Any contract resulting from this Tender will be subject to the attached Purchasing Agreement (Annex I) and to UNRWA standard "General Conditions of contract for procurement of goods "(Annex III) and the tender documents.

In the event a contract is awarded, the price specified in the contract shall, unless otherwise indicated by the vendor, remain fixed and unchanged for the duration of the contract and any extension.

This Tender does not commit UNRWA to receive or consider any bid or to award contract(s) or to pay any costs incurred in submitting bids, or in making necessary studies for the preparation thereof, or in procuring of contracting services or supplies necessary in order to complete the bid. UNRWA reserves the right to reject any or all offers received in response to the Tender and to negotiate with any of the vendors or other vendors in any manner, which UNRWA deems to be in its best interest.

This Tender contains no contractual offer of any kind. Any bid submitted will be regarded as an offer by the bidder and not as an acceptance by the bidder of an offer made by UNRWA. No contractual relationship will exist except pursuant to a written contract signed by UNRWA and the chosen bidder(s). UNRWA has the right to cancel any resulting contract upon reasonable advance notice.

Tender must be submitted on the attached Tender Form No. R22G-02-2020 and mailed in a separate quotation envelope sealed and clearly marked "Confidential", Tender No. R22G-02-2020 mailing address for quotations listed hereunder. Tender must be received before the indicated time and date of tender closure at the specified mailing address for Tender designated below.

1. Item(s): **Supply of Empty Flour Bags**
2. Tender Samples: **Samples are required**
3. Required minimum validity of offer: **4 months**
4. Proposed delivery date: **Upon end user's request during the contract period**
5. Proposed delivery term: **DDP UNRWA Warehouses, throughout Gaza Strip**
6. UNRWA has the right to split the award in accordance with the lowest bid against each line item. Any bidder that does not accept award in accordance with this condition must state "ALL OR NONE" on the bid.
7. Payment terms: Within 45 days from receipt of goods and invoice.
8. Proposed Currency: **NIS**
9. Tender Closure: **17/02/2020, at 12.00 hrs, Gaza time**
10. Mailing address:

UNRWA
Chairman, Field Tender Opening Committee
(For Finance Department)
P.O. Box 61, Gaza or P.O Box: 338, 78100 Ashqelon, Israel


For the purpose of hand delivery, the address is Thalathini Street, Gaza.

Please quote prices for each item without VAT and other Taxes Refer to paragraph 2 of Annex II (special conditions)

Please also note that conditional and alternative offers will not be accepted.

Responses sent by fax are acceptable and should only be sent to fax No. **08-2887422** in order to safeguard the confidentiality of your response. This is only acceptable provided that your faxed response is supported by hard copies of the bid to be mailed separately to the address above clearly showing official postal date stamp prior to the closing date & time of the tender as set out above. Please also include in this mailed submission a copy of your fax message confirmation note from your fax machine showing that the faxed reply actually was sent to the correct fax No. of UNRWA and including No. of pages sent as well as the result code for the transmission.

Thank you,
Yours sincerely,


John Loeber
HFPO, G
UNRWA – Gaza

Supplier's Name: _____

Date: _____

Signature: _____

Tel No.: _____

Fax No.: _____



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اللاجئين الفلسطينيين في الشرق الأوسط

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وكالة الأمم المتحدة

لاغاثة و تشغيل اللاجئين الفلسطينيين في الشرق الأدنى

ANNEX I

UNRWA Field Office, Gaza-

TENDER NO.:R22G-02-2020

Cables UNRWA- Tel No. 2887303

Closing Date: 17/02/2020

Fax: 08-2887422

PAGE:1 of 1

Supply of Empty Flour Bags					
To Supplier		Return Quotation To			Delivery Date:-----
Fax:		UNRWA, General Warehouse AL Azhar Road P.O.Box 61 Gaza Attn. Field Procurement & Logistics Officer Gaza			Delivery Terms:----- Offer Validity: 4 Months
Item Description		UM	Qty	U/P NIS	T/P NIS
<p>*Supply of flour empty bags as the following specifications: -</p> <p>*New sound bags manufactured of polypropylene.</p> <p>*All bags must be clean, sturdy & firmly sewn.</p> <p>*Bags should not be laminated in order to allow ventilation and maintain the temperature inside the bag at the required level.</p> <p>*Bags shall be free from insect or fungal infestation and shall not impart *toxic substance or undesirable odor or flavor.</p> <p>*Bags shall safeguard the hygienic, nutritional, technological and organoleptic qualities of the products.</p> <p>*Each bag shall contain a uniform weight as clarified in the description.</p>		1	35,000		
		2	100,000		
		3	20,000		
<p>Samples are required with the offer.</p>					
Supplier comments:			Total Amount		

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Tender No. R22G-02-2020
Supply of Empty Flour Bags
Special Conditions
Annex II

1. Prices might be in NIS
2. The supply of goods, services and works to UNRWA in Gaza and West Bank (WB) is VAT exempt. In the event that this is not the case, Paragraph 19 of the General Conditions of Contract for the Provision of Goods and / or Services will apply. Without prejudice to the applicability of all the terms and conditions of the contract under which the tender is implemented, bidders are reminded that price(s) quoted by them as the Total Price shall be deemed to include all their obligations under the contract and for all other matters and things necessary for their delivery of the goods and / or services, including all charges, overheads, and other costs of whatsoever nature.
3. Supplier must provide a valid VAT clearance letter in case of awarding with a minimum validity of 30 days. Failure to do so will result in the offer not being considered.
4. Supplier must provide VAT exempt invoices.
5. Samples are required and they must be submitted to Procurement Office, Gaza not later than the tender closing date, otherwise the offer will not be considered.
6. Contract duration is two years and extendable for another one year subject for mutual agreement between the two parties of contract.
7. Where the contract provides for payment in whole or in part to be made to the contractor in foreign currency or currencies, such payment shall not be subject to variations in the rate or rated of exchange between such specified foreign currency or currencies and the currency of the country in which the works are to be executed. The bidder/the contractor bear the risk of any currency exchange changes
8. All bidders must visit and hereby acknowledge the below links in UNRWA's website in relation to the below issues and if you have any concerns please inform UNRWA via E-Mail "M.ABU-AKLAIN@UNRWA.ORG" within three days before tender closing date:
 - UNRWA Procurement Policy:
• <https://www.unrwa.org/procurement/policy>
 - UN Suppliers Code of Conduct:
• <https://www.unrwa.org/procurement/suppliers>
 - Message on UNRWA's right to publish awarded contract details online:
• <https://www.unrwa.org/procurement/tenders>
9. Proposed delivery term is DDP UNRWA Warehouses, throughout Gaza Strip. Any supplier who offers different delivery terms than the proposed one in the solicitation documents should mention this clearly in his offer
10. A bid bond (Bank Cheque or Bank Guarantee) of USD1,500 with a validity of 4 months must be provided with the tender; otherwise the offer will not be considered. "Stamp should be added at the back of the provided bank cheque"
11. A performance bond of 10% of the contract amount for contracts that over than USD 5,000 will be requested in case of awarding.

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12. In case a supplier does not deliver on time, UNRWA reserve the right to secure the goods from other sources at supplier's expense.
13. Quantities in the tender are approximate and liable to change and UNRWA is not bound to purchase all quantities stated in the tender
14. UNRWA reserves the right to split contract award among several accepted offers.
15. UNRWA will request quantities as and when needed during the contract period.
16. UNRWA General Conditions of Contract for the Provision of Goods (Annex III) are integral to and binding on any contractual agreement related to this ITB.
17. The closing date of this tender is **Monday 17 February 2020 at 12.00** noon, at **Finance Department** Tender Box, Gaza.
18. Bid Format. The format of the Bid shall be in one envelope.
19. For outside Gaza suppliers, copy of Annex I and copy of the required bid bond have to be sent by fax for No. 00972 -828 87422 or via E-Mail FTOC@UNRWA.org before the tender closing date. The original offer has to be submitted to UNRWA Jerusalem office before 12:00 noon on **Monday 17 February 2020**, also Suppliers outside Gaza can contact Mr. Thaer Gharabli, <T.GHARABLI@UNRWA.ORG> on phone No. 00972-542325616 for more information

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**UNITED NATIONS RELIEF AND WORKS AGENCY
FOR PALESTINE REFUGEES IN THE NEAR EAST
ACKNOWLEDGMENT**

**R22G-02-2020
Supply of Empty Flour Bags**

Dear Sir, _____

We, the undersigned, acknowledge receipt of your Tender No: **R22G-02-2020** of 27/01/2020 and hereby confirm that:

We intend ()
We do not intend ()

If not, please state the reasons in writing

.....
.....
.....
.....

to submit a bid to UNRWA by the deadline date of **17/02/2020 at 12 :00 hrs** local Gaza time.

Yours sincerely,

Signature:

Name:

Name and Address of Company:

Telephone No: Facsimile No.....

NOTE:

If you do not reply to invitation for three times, your standing with UNRWA will be affected.

Return this Annex only via Facsimile to: 2887339 latest by 16/02/2020

Attn. Head Field Procurement Office, Gaza
Gaza Field Office, P.O. Box 61.

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